

Performance Specifications:

Attachment A: Bid B27183, Mowing Services for Unified Government Cemeteries

Questions pertaining to mowing cemetery sites are to be directed to: Jack Webb. He can be reached at (913) 573 – 8362.

The Unified Government of Wyandotte County/Kansas City, Kansas is soliciting proposals for Mowing Services for Unified Government Cemeteries. The Unified Government reserves the right to add or delete sites, as it deems necessary. This contract may be awarded to multiple vendors. All proposals **must** be completed on the table sheet in this document; any other form of tabulation may result in rejection of the proposal.

1. The proposal is for the furnishing of all materials, labor, tools and equipment required to meet the needs of the cutting of the cemeteries identified by the Parks & Recreation Department.
2. Offerors shall visit the areas of work and existing facilities and shall fully inform themselves of existing conditions and limitations.
3. The successful offeror will be required to cut weeds, brush and grass to a height of not more than three (3) inches or less than two (2) inches. The successful offeror will also be required to trim all vegetation around the grave markers, trees, fences, curbs and buildings to a height of not more than three (3) inches or less than two (2) inches. **Mowing frequency will be once every two weeks. U.G. Parks & Recreation reserves the right to adjust mowing frequency accordingly.**
4. All displaced or broken grave markers and sunken grave plots must be reported to Park Maintenance Personnel. **A list of all broken or damaged grave markers should be made with both the successful bidder(s) and Park Maintenance Personnel present and prior to any work occurring.**
5. Offerors are required to list a separate cost for the cutting of each cemetery. The number of times the various cemeteries will be cut will be determined after the proposals have been received, as the Unified Government has a limited budget. The successful offeror and the Unified Government will develop a cutting schedule after the RFP closing and prior to award.
6. The Unified Government will require that each cemetery be cut within (7) calendar days prior to Mothers Day, Memorial Day and Fathers Day. For 2017 the dates are May 14, May 29 and June 18. In the event that the contractor is not able to meet this schedule the Unified Government reserves the right to use UG personnel to cut the cemeteries. If the contractor is unable to meet these deadlines completely the contractor will not be paid for any work done in a cemetery where UG crews are needed to cut the cemeteries before Mothers Day, Memorial Day and Fathers Day.
7. The decision as to whether or not the contractor will be able to meet the schedule (having the cemeteries cut within (7) calendar days before Mothers Day, Memorial Day and Fathers Day rests solely with the Unified Government). **No cemeteries will be cut on Mothers Day, Memorial Day or Fathers Day!**

8. Damage to property by the contractor while performing the duties of cutting the cemeteries shall be the responsibility of the contractor to repair or replace.
9. Contractors must follow all Kansas Statutes and Administrative Regulations regarding age requirements.
10. It is the responsibility of the Contractor to remove all paper, trash and other types of debris from lawn areas before mowing. **Prior to leaving a site, the Contractor will remove all trash**, tree limbs and excessive grass clippings and provide suitable disposal for it.
11. All sidewalks, drives and curbs will be blown or swept of debris.
12. The contractor will notify Unified Government personnel of Daily Planned and Daily Completed Work.
13. The Unified Government of Wyandotte County/Kansas City, Kansas will determine the number of times any site will be cut. Mowing frequencies may vary according to weather conditions.
14. **The Frequency of Mowing will be once every two weeks. The Frequency of Mowing is subject to change.**
15. The Contractor is responsible for working around weather conditions. The Unified Government of Wyandotte County/Kansas City, Kansas will not pay any additional fees for mowing of unusually high grass resulting from frequent rains.
16. The Unified Government of Wyandotte County/Kansas City, Kansas reserves the right to modify these Specifications as dictated by weather, site usage or other consideration.
17. Any deviations from these technical requirements must be approved by the Parks and Recreation Department of the Unified Government of Wyandotte County / Kansas City, Kansas.
18. The Contract may be terminated at any time by the Unified Government.

No subcontractors will be permitted to work under the awarded contract.

Cost Proposal for Cemetery Sites:

Group: 2

<u>Cemetery</u>	<u>Approximate Size in Acres</u>	<u>Per Cutting Cost</u>
Oak Grove	13	\$ _____
Woodlawn	15	\$ _____
	Total Group 2	\$ _____

Group: 3

<u>Cemetery</u>	<u>Approximate Size in Acres</u>	<u>Per Cutting Cost</u>
Mount Hope/Quindaro	25	\$ _____
Westlawn	20	\$ _____
	Total Group 3	\$ _____

Total Groups 1-3 Mowing Services for Unified Government Cemeteries

\$ _____

Bidders are not required to bid on every group, but are responsible for each mowing site within the designated group for which a bid is submitted.

NOTE: IT IS THE BIDDERS RESPONSIBILITY TO FIELD VERIFY SQUARE FOOTAGE OF EACH LOCATION LISTED. NO MAPS PROVIDED.

